

# Using the Lock

## Add the Administrator

The **first 3 inputs are for Administrator**; it can be by Fingerprints, Card or Password.

1. Remove the battery cover, short press "Set" (a button at the back panel) or long press " \* " , then the voice prompts: "Please add Administrator".
2. Create Administrator using Fingerprint (repeat 3 times), Card (just 1 time) or Password (6~8 numbers) end with #. (repeat the same password 2 times)
3. The voice prompts: "Add successfully".
4. Then you can continue to add. (rem only 3 inputs)

**NOTE.** The different position fingerprints can be added to improve the fingerprint identification rate.

" \* " Back, Sign out button.

" # " Confirm button.

## Add the User

1. Remove the battery cover, short press "Set" (a button at the back panel) or long press " \* " , then the voice prompts: "Please verify the Administrator".
2. Verify the Administrator. (input the Administrator)
3. Create User using Fingerprint (repeat 3 times), Card (just 1 time) or Password (6~8 numbers) end with #. (repeat the same password 2 times)
4. The voice prompts: "Add successfully".
5. Then you can continue to add.

## Delete the User

1. Remove the battery cover, short press "Set" (a button at the back panel) or long press " \* " , then the voice prompts: "Please verify the Administrator".
2. Verify the Administrator. (input the Administrator)
3. Short press "Set" (A button at the back panel) or long press " \* " again.
4. Press " 1 " to remove all user fingerprints  
Press " 2 " to remove all user passwords.  
Press " 3 " to remove all user cards.  
Press " 4 " to remove all users.
6. The voice prompts: "Successful".

**NOTE.** The Administrator cannot be removed by the above steps.

## Reset the Lock

1. Remove the battery cover, long press "Set" (a button at the back panel) for 3 seconds, then verify the Administrator. (input your Administrator)
2. The system restore to factory default settings.

### **NOTE.**

- After the reset, all the information are removed including the Administrator.
- The password will return to its default "123456780" followed by the "# " key.
- Please add a new Administrator and repeated the initial step.

## Self-locking

If the password is entered wrongly for 5 times continuously, the system will be locked for 180 seconds. **Using Fingerprint and Card now can remove the self-locking.**

If the Fingerprint is entered wrongly for 5 times continuously, the system will be locked for 180 seconds. **Using Card now can remove the self-locking.**

## Low Power Warning

When the power is lower than 4.8V, the lock will prompt: "The battery is used up, please replace it". Please replace a new 4 x AA battery.

## Virtual Password

Enter virtual password before or after the **Real** password, the system can be unlocked.

## Volume Adjustment

Press "3", "3", "3", "# " to toggle the volume settings. (4 modes- Mute, Low, Medium & High)

## Inbuilt Doorbell



Press  in LED off state will trigger the door bell.